

You're just a few steps away
from the fastest and most
secure data protection.



Important Note

Check your email for necessary login
information sent from backup.duracellcloud.com

Box Contents

	
1 Cloud Appliance	
	
2 Hard Disk Drives	1 Power Adapter
	
1 Ethernet Cable	4 Screws

Step 1: Install Drives



Remove Back Cover

Pressing the tabs towards the center, remove the back cover panel exposing the drive chassis.



Insert Hard Disk Drives

Slide disk drives into chassis until fully mounted.

Turn the cloud appliance on its side so the bottom is facing you and screw in the 4 provided thumbscrews to secure the disk drives.



Replace Back Cover

Close the appliance's back cover, by inserting first the bottom of the cover, pressing the tabs, and then pushing forward. The cover should click into place.

Step 2: Connect Ethernet



Connect Ethernet Cable

Plug one end of the Ethernet cable into the LAN port on the rear of your Cloud Appliance and the other end into a network port on your Ethernet switch or router.

Step 3: Connect Power



Connect Power Adapter

Plug the power cord into the power jack on the rear of your Cloud Appliance and into a nearby power outlet.

Step 4: Power Up the Appliance

The Cloud Appliance should power on automatically. If not, press the power button on the back. The LED turns steady green when the Appliance is ready.

- Note that the Power On Self-Test may take up to 5 minutes.

Step 5: Connect to the Web Interface

On Windows Vista: Click **Start > Network**

On Windows XP: Click **Start > My Network Places**

Double-click on the **Cloud Appliance icon**

Prior to receiving your **DuracellCloud DC202** appliance a new account was created for you at:

backup.duracellcloud.com

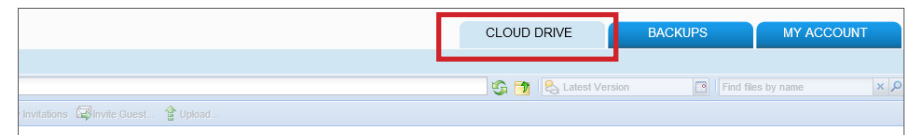
Your **username** is: John Smith (*First and Last name*)

Password: password (*case sensitive*)

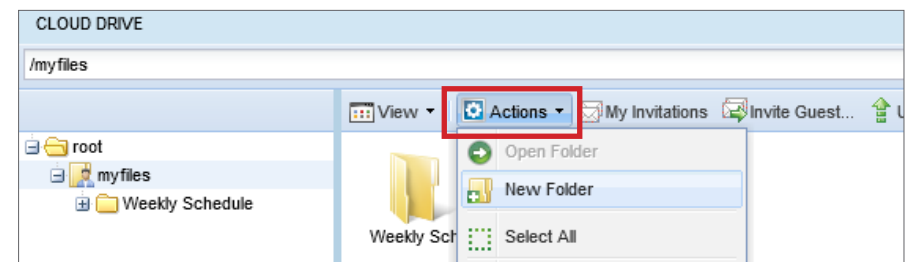
To access the portal from any location go to:
backup.duracellcloud.com

Cloud Storage

After logging in you can access the “Cloud Drive” by selecting the tab below, this is where you can create folders and manually upload data to the cloud.

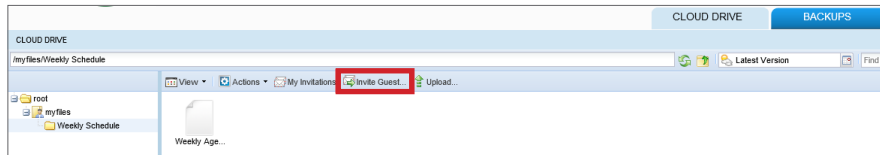


To create a new folder to back up your data double click on my files. Click on the drop down menu titled “Actions” to make a new folder.



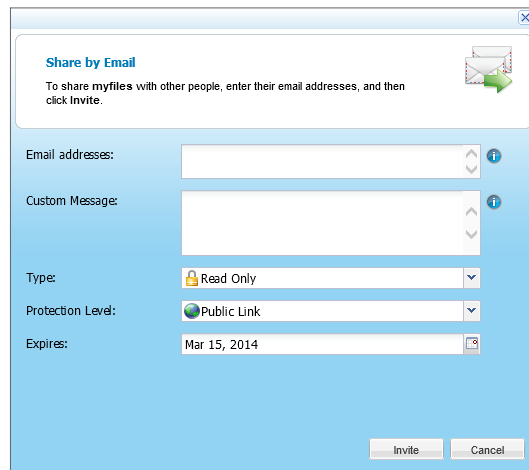
Cloud File Sharing – Share by Email

Now that a new folder has been created you have the ability to share files or folders with others. Begin by selecting the invite guest tab that is highlighted below



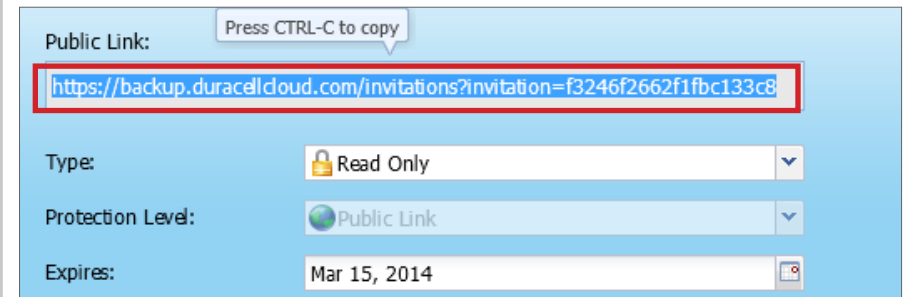
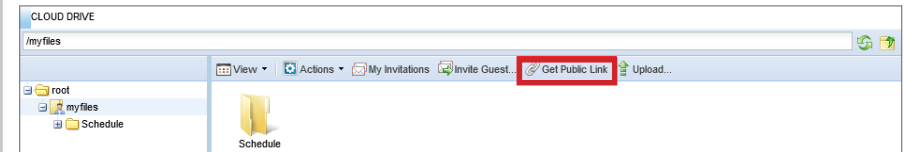
Once the email address has been entered. You will be presented with two options in the “Type” for sharing the desired folders or files.

1. Read – The recipient will only be able to view this folder
2. Read/Write - The recipient will be able to view and modify files in this folder



Share with Link

Another option involves copying and pasting the URL into one of your outbound emails by going to “Get Public Link”.



Accessing the Local Appliance

To access your device go to backup.duracellcloud.com and login into the cloud. Once logged into the cloud there is a tab called “Access Device” this is the link for accessing your device.

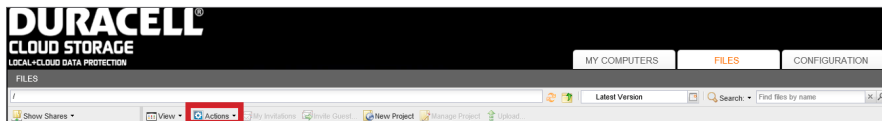


Setup – File Uploads

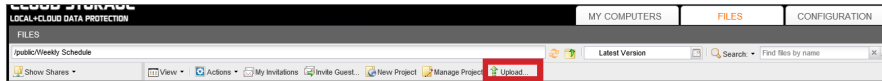
There are 3 tabs on the top right of the main page. By clicking on the “Files” tab a user will be able to store/retrieve files that are saved on the device.



Click on the drop down menu titled “Actions” to make a new folder.



Once created the option to “Upload” files to the specific folder is enabled.



Downloading an Agent

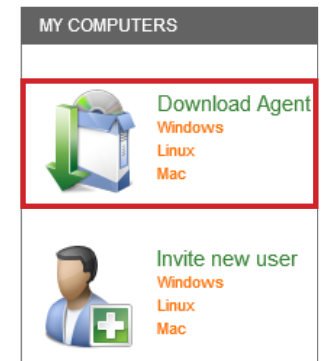
Log into your device, once in the device go to “My Computers” tab.



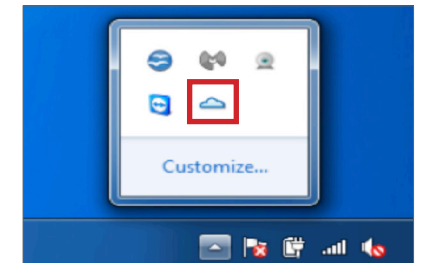
continued on next page

Downloading an Agent (continued)

After clicking on the “My Computers” tab, the option to download an agent will appear on the left of your screen. All Operating Systems are available for download, make sure to download the correct agent with the Operating System being used.



After the Agent has been downloaded and installed, you will be able to login through the toolbar by clicking on the cloud icon.

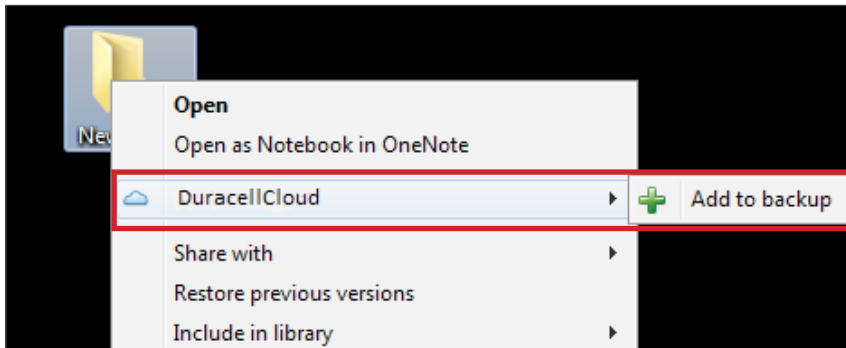


This will then prompt you for a server name, username and password. The server name will be xxxxx.backup.duracellcloud.com (the x's are your username).

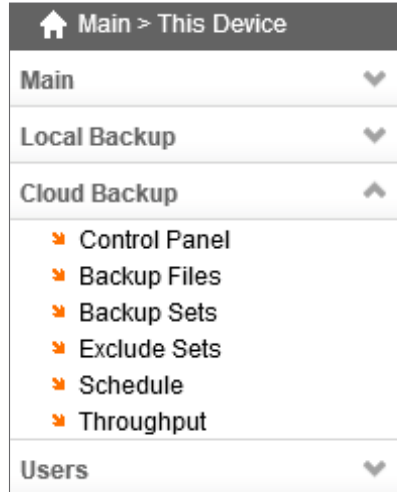


Backup with Agent

Now that the connection has been established you will have the ability to start backing up data. Either by choosing individual files or folders.



Or by accessing the device and scheduling what to backup and when.

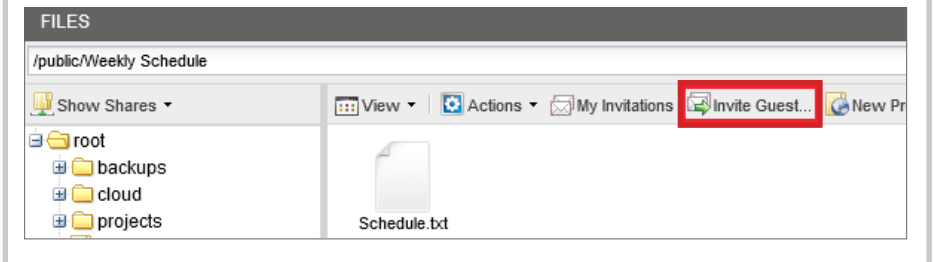


IMPORTANT NOTE:

The appliance is not backed up automatically to the cloud. It is recommended to **schedule** when and what **files** to backup to your cloud storage.

File Sharing

The DuracellCloud has the ability to share files or folders with others. Begin by selecting the invite guest tab that is highlighted below



Thanks for using Duracell Cloud Storage. We will be happy to answer any questions you may have.

The DuracellCloud Team

- www.duracellcloud.com/support
- support@duracellcloud.com

DURACELL

CLOUD STORAGE

LOCAL+CLOUD DATA PROTECTION

EMAIL:

support@DuracellCloud.com

FAQS:

www.DuracellCloud.com/support

TELEPHONE:

1.855.882.9711 (available 24/7)

USER GUIDE:

www.DuracellCloud.com/support/

You will be asked for your Cloud Assistant serial number and/or MAC address. Please obtain this information by clicking Main/This Device and record it here:

Serial Number: _____

MAC Address: _____